



Facility Use Agreement

SECTION 1 — APPLICANT INFORMATION

Contact Name: _____ Organization: _____

Phone: _____ Email: _____

Address: _____

City: _____ State: _____ Zip: _____

SECTION 2 — FACILITY REQUEST

Location: *Shady Drive Complex — 37077 Shady Drive*

Fields Requested (check all that apply):

☐ Field 1 ☐ Field 2 ☐ Field 3 (Lights) ☐ Field 4 (Lights)

☐ Field 5 ☐ Field 6 ☐ Field 7 ☐ Field 8 ☐ Field 9

☐ Batting Cage

Base Distance(s): _____

Pitching Distance(s): _____

Purpose of Use: _____

Dates Requested (list all):

Start Time: _____ **End Time:** _____

(Include set-up and tear-down time.)

Estimated Attendance: _____

Event Type (game, practice, tournament, etc.):

Charging Admission? Yes ☐ No ☐

If yes, amount: _____

Note: Admission may not be charged to North Ridgeville residents.

Charging Vendor/Booth Fees? Yes ☐ No ☐

If yes, explain: _____

Special Equipment or Set-Up Requests (field prep, power, etc.):

SECTION 3 — SCHEDULING PRIORITY

Facilities are scheduled in the following order:

1. NRPRD programs (practices, games, camps, tournaments, make-up dates).
2. City-School District agreements.
3. North Ridgeville youth sports associations.
4. Non-city-affiliated teams, provided they:
 - Held a reservation for a similar facility last year,
 - For youth teams: have at least one certified coach (NAYS or equivalent),
 - Have completed background checks for all youth coaches (at renter's expense),
 - Provide a valid Certificate of Insurance,
 - Have paid all required fees.

In-season sport requirements:

- Baseball/Softball: March–August
- Soccer/Football: August–October (unless non-conflicting)

SECTION 4 — FEES

Practice

- **Resident:** \$15/hour
- **Non-Resident:** \$25/hour

(Fields provided “as-is.” Up to two hours per day.)

SECTION 4 — FEES CONTINUED

Games

- **With Lights:** Resident \$110 / Non-Resident \$130
- **No Lights:** Resident \$85 / Non-Resident \$105
- Additional same-day games: + **\$25 per game**

Tournaments

- **\$1,800 per day**
Includes full complex access, maintenance, lights, and restrooms.
NRPRD operates all concessions. No outside food vendors permitted.

Batting Cage

- Resident: \$30/hour. Maximum 2-hour block.
- Non-Resident: \$40/hour. Maximum 2-hour block.

SECTION 5 — RENTAL POLICIES & REQUIREMENTS

1. North Ridgeville residents and local organizations receive scheduling priority.
2. Adequate adult supervision is required at all times.
3. Permit holders must inspect field conditions prior to use and may not use fields if damage could occur.
4. North Ridgeville residents may not be charged park entry fees.
5. Permit holders must clean and restore all areas used.
6. Damage caused by the renter will be billed to the renter.
7. Any pre-existing damage must be reported before use.
8. RVs and motorhomes are not allowed inside parks.
9. The City may close any field or facility for safety or maintenance at any time.
10. Failure to follow policies may result in permit revocation or additional charges.
11. A **Certificate of Insurance**, naming the **City of North Ridgeville** as **Additional Insured** is required before permit issuance.
12. Rental requests must be submitted **at least 2 weeks in advance** and no more than **120 days ahead**.
13. Either party may cancel with **10 days' notice**.
14. Lights on Fields 3 & 4 shut off automatically at **11:00 PM** (no exceptions).

SECTION 5 — RENTAL POLICIES & REQUIREMENTS CONTINUED

15. All fees are due upon signing; refunds are issued within 4–6 weeks.
16. Field preparation is completed in the morning (approx. 6:00 AM start).
 - Additional maintenance hours cost **\$40/hour per staff member**.
 - Renter approval required: **Initial here:** _____
17. Renter must supply **Diamond Pro** for field drying during tournaments.
18. Groups renting **four or more fields** must provide a dumpster.

SECTION 6 — LIABILITY & INDEMNIFICATION

By signing this agreement, the renter:

1. Releases the **City of North Ridgeville** from all claims arising from use of City property.
 2. Waives any right to contribution or indemnification claims against the City.
 3. Agrees to indemnify and hold harmless the City from all claims arising from renter activities.
 4. Agrees to comply with all City rules, ordinances, and applicable state and federal laws.
- Failure to comply may result in permit revocation and applicable penalties.

SECTION 7 — SIGNATURES

Authorized Representative

Print Name: _____ Signature: _____

Date: _____ Last 4 of Social (**used to access indoor cage**) _____

City of North Ridgeville

Mayor Kevin Corcoran — Signature: _____ Date: _____

P&R Director Kevin Fougrousse — Signature: _____ Date: _____

SECTION 8 — DEPARTMENT USE ONLY

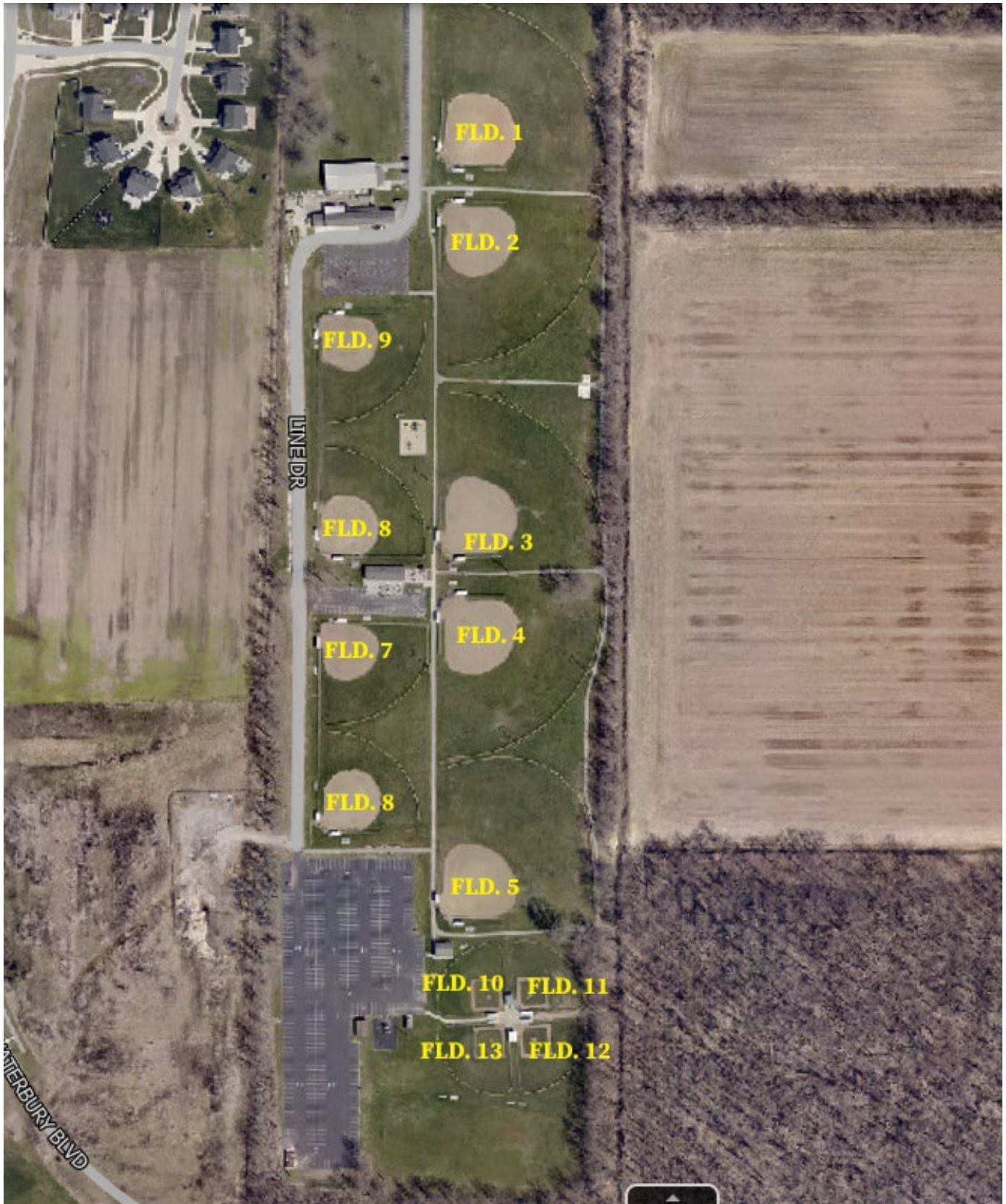
Rental Fee: _____

Payment Method:

☐ Check Check No.: _____ ☐ Cash ☐ Credit Card Receipt No.: _____

Insurance Received: Yes ☐ No ☐

SHADY DRIVE COMPLEX – SITE MAP



North Ridgeville Parks & Recreation



Shady Drive Complex Field Dimensions

Diamond	Base Distances	Fence Distance
No.1	60 – 70 – 80 – 90 feet	LF – 301 FT. / CF – 303 FT. / RF – 302 FT.
No.2	60 – 70 – 80 – 90 feet	LF – 294 FT. / CF – 298 FT. / RF – 301 FT.
No. 3 Lights	60 – 70 – 80 – 90 feet	LF – 300 FT. / CF – 300 FT. / RF – 300 FT.
No. 4 Lights	60 – 70 – 80 – 90 feet	LF – 300 FT. / CF – 300 FT. / RF – 300 FT.
No. 5	60 – 70 – 80 – 90 feet	LF – 284 FT. / CF – 335 FT. / RF – 287 FT.
No. 6	55 – 60 – 65 feet	LF – 194 FT. / CF – 194 FT. / RF – 196 FT.
No. 7	55 – 60 – 65 feet	LF – 194 FT. / CF – 194 FT. / RF – 194 FT.
No. 8	55 – 60 – 65 feet	LF – 196 FT. / CF – 192 FT. / RF – 184 FT.
No. 9	55 – 60 – 65 feet	LF – 181 FT. / CF – 179 FT. / RF – 180 FT.
No. 10	55 feet	LF – 126 FT. / CF – 129 FT. / RF – 129 FT.
No. 11	55 feet	LF – 128 FT. / CF – 131 FT. / RF – 129 FT.
No. 12	55 feet	LF – 128 FT. / CF – 129 FT. / RF – 128 FT.
No. 13	55 feet	LF – 128 FT. / CF – 134 FT. / RF – 128 FT.

Batting Cage Rules & Regulations

The following rules and regulations have been established by The City of North Ridgeville Parks & Recreation Department to ensure the safe and efficient usage of the batting cage. These rules must be always adhered to during use of the batting cages. Individuals and/or teams observed to be in violation of said rules are subject to loss of privilege, as deemed appropriate by the North Ridgeville Parks & Recreation Department.

1. The batting cages are intended for use only as designed, not as “play” areas. If the batting cage is not being actively used for its intended purpose, it must remain locked. Children are not permitted to play in the cage under any circumstances.
2. Abusive use and/or damaging of the batting cages will result in immediate removal and loss of privilege. User will be subject to repair charges as deemed necessary by The North Ridgeville Parks & Recreation Department.
3. During use, only 1 player is permitted in the cage at a time to hit. Players awaiting their turn shall stand five (5) feet back of the net at all times.
4. Batters **MUST** wear batting helmets at all times. No exceptions!
5. Batters must wear an athletic shoe (no baseball/softball cleats permitted).
6. No person under the influence of drugs or alcohol is permitted to use the batting cages.
7. No practice swings outside of cages. Bats may be swung inside the cage.
8. Only adults may operate pitching machine if utilized.
9. This batting cage facility is intended for instruction and skill development. No other type of use will be permitted.
10. Be considerate of others that are using the cage or those that are waiting to use the cage; stick to your scheduled time.
11. Please pick up all trash and debris and throw away in the approved trash cans on location. No food of any kind is permitted.
12. Please report any problems to the North Ridgeville Parks & Recreation Department immediately.
13. When the pitching machine is being used inside the batting cage, the pitcher/feeder must be an adult. Children are not permitted to feed the pitching machines under any circumstances.
14. The North Ridgeville Parks & Recreation Department understands the renter will manipulate the cage for their individual team. We request that the cage is restored back to the way it was set-up. Failure to restore the cage could result in loss of use. Be considerate of renters and programs who may utilize the space after your allotted time.